

**Meeting Minutes for
Evergreen Community Charter School Board of Trustees
held 7:00 PM Thursday, October 23, 2008 at
Evergreen Community Charter School**

ATTENDENCE:

Board of Trustees

Joanne Storer, Mary Baxter, Holly Corcoran, Frank Lopez, Chris Kinsley, and Cindy Haab

Advisory Panel

Jill Shoesmith, Nancy Lewis, Patti O'Keefe, and Nancy Price

Guests

none

ABSENT:

Andalisa Lopez, Board of Trustees
Rudy Haab, Advisory Panel
Henry Bockelman, Pocono Mountain Liason

1. Call to Order by President – Joanne Storer called the meeting to order at 7:07PM.
2. Pledge of Allegiance led by Joanne Storer
3. Approval of Previous Meeting's Minutes from September 25, 2008

A motion was made by Chris Kinsley and seconded by Frank Lopez to approve the minutes from the September 25, 2008 meeting. Holly Corcoran abstained, Motion passed 5:0

4. Reports

4.1. Chief Executive Officer and Director of Evergreen Community Charter School –
Jill Shoesmith

- There was no written report for this month.
- Jill reported three recent field trip: Dan C, Sandra took students to ESU to view the play The Hobbit starring Angelo Ravelo (an Evergreen Community Charter School Alumnus). Also a trip to PSU Worthington Campus for the 10th grade computer class for the day, it is a very worthwhile trip.
- Jill reported IEP Meetings scheduled.
- A new and in-depth French Program was instituted
- Sandra's 6th and 7th graders have been performing puppet shows at a local daycare, for families and at the library.
- Last Friday the entire school went to Mazilla for an ice breaking activity; teams were mixed up
- Tomorrow Kathy Yerkes is taking a group of students to PSU Main Campus
- Evergreen will participate in the Halloween Parade this Sunday; the younger students really enjoy it
- Next Wednesday the 29th 7 new mentoring students will be attending training at DeSalles

College

- Three students have withdrawn from Evergreen. A discussion was held regarding the circumstances
 - Evergreen is actively recruiting three replacement students
 - The Seniors organized this year's annual Evergreen Family Ski Trip. Deposits have been collected for a maximum of 45 people
 - A bid has been put out for snowplowing; bids are due back on or before Nov 1st
 - Evergreen is researching a dinner cruise for the Spring on Lake Wallenpaupak
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5. Executive Session

Not necessary at this meeting.

6. Instructional Report by Teachers and Students

- 6.1. Patti reported that the engrade online grading program has been well received by the students. Cindy explained how parents can set up separate accounts.

7. Recognition of Visitors (Community input/ presenters, etc) – none

8. Items for Discussion and Possible Resolution- none

9. Items Requiring Board Action

9.1. Business and Financial Affairs

- 9.1.1. Approval/Disapproval of payments to vendors via the September 2008 Check Registers – Motion made by Mary Baxter and seconded by Chris Kinsley to approve the vendor payments for September 2008, passed 5:0 with Holly Corcoran abstaining.
- 9.1.2. Approval/Disapproval of current Financial Statements to be given to PMSD, including the September 2008 Profit & Loss – motion was made by Mary Baxter and seconded by Chris Kinsley to approve the September profit and loss statements, passed 5:0 with Holly Corcoran abstaining.
- 9.1.3. Approval/Disapproval of current Financial Statements to be given to PMSD, including the Balance Sheet as of September 30, 2008 – Motion was made by Mary Baxter and seconded by Chris Kinsley to approve the balance sheets for September 2008, passed 5:0 with Holly Corcoran abstaining.
- 9.1.4. Approval/Disapproval of request from accounting firm, John Riley to raise our contracted rates by \$900 for the next two years
The Board discussed this request, along with Holly's input. The Board authorized Jill to speak with Debra Borger, CPA to clarify this request and account for her time before Joanne will sign the paperwork.
- 9.1.5. The budget was presented to the Board as informational. Holly explained the budget.
- 9.1.6. Approval/Disapproval of Grant Expenses. Jill elaborated on what's been spent. Mary Baxter made a motion to approve the grant expenses and seconded by Frank Lopez, passed 5:0 with Holly Corcoran abstaining.

9.2. Students Curriculum and Policy- n/a

9.3. Personnel- Professional Staff – n/a

9.4. Personnel- Support Staff – n/a

10. Open Discussion

10.1. Board Members

Mary asked that we put on our next meeting agenda that the public will be attending to expand upon a personal finance class with corporate sponsorship

10.2. Advisory Panel/Evergreen Foundation Members – n/a

10.3. Pocono Mountain School District Liaison – n/a

10.4. Public Comment – n/a

Adjournment

Holly Corcoran made a motion to adjourn; Joanne seconded it; motion carried 6:0

The meeting was adjourned at 8:06 PM

Respectfully Submitted,

A handwritten signature in black ink that reads "Lucinda A. Haab". The signature is written in a cursive, flowing style.

Lucinda A Haab
Secretary, Board of Trustees